

## VSWCD: DRAFT FINAL AGENDA: 3/28/25 SPECIAL BOARD MEETING

Location: Whitfield Wildlife Conservation Area, 2424 Highway 47, Belen, NM.

**CALL to ORDER AT 10:00 a.m.** *Regular monthly board meetings are on the 3<sup>rd</sup> Thursday of the month at 4:00 p.m.*

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**NOTE: THIS MEETING IS PRIMARILY FOR TRAINING.**

**\*\*\* ONLY ITEMS 19 & 20 MAY BE ACTED UPON BY THE BOARD. \*\*\***

1. 10:00 A.M. – VERIFY QUORUM, CONDUCT PLEDGE OF ALLEGIANCE, REVIEW AND APPROVE AGENDA.....CHAIR
  2. 10:03 A.M. – INTRODUCTIONS AMONG TRAINERS, VALENCIA SWCD BOARD, AND VSWCD STAFF
  3. 10:10 A.M. – PUBLIC COMMENT .....CHAIR
  4. 10:15 A.M. – DISTRICT ZONING..... PETER GOODMAN, ESQ.
  5. 10:30 A.M. – SWCD HISTORY.....T. HOOD
  6. 10:45 A.M. – NM SWCD ACT.....K.KRUTHAAPT
  7. 11:00 A.M. – NM LOCAL ELECTIONS ACT.....K. MECHENBIER
  8. 11:15 A.M. – ORGANIZATIONS AND PARTNERS.....D. BRUCE
  9. 11:30 A.M. – BOARD MEETINGS AND ETHICS.....M. MITCHELL
  10. 11:45 A.M. – FINANCIAL OPERATIONS.....D. BRUCE
  11. 12:00 P.M. – PROCUREMENT POLICIES.....M. PURDY
  12. 12:15 P.M. – LUNCH
  13. 12:45 P.M. – RECORDS MANAGEMENT.....K. KRUTHAAPT
  14. 1:00 P.M. – PERSONNEL MANAGEMENT.....T. HOOD
  15. 1:15 P.M. – STRATEGIC PLANNING.....L. HOOD
  16. 1:30 P.M. – EVALUATIONS.....CHAIR
  17. 1:35 P.M. – CLOSING REMARKS FROM TRAINERS.....K. GOETZ
  18. 1:40 P.M. – DEPARTURE OF TRAINERS / 5-MINUTE VSWCD RECESS
  19. 1:45 P.M. – FUNDING OPPORTUNITIES REPORT (H2O QUALITY, WEEDS)
  20. 1:50 P.M. – REVIEW AND APPROVE NRCS RECOMMENDATION TO CHANGE LEGAL ACCESS TO WHITFIELD .....CHAIR
- ADJOURNMENT 2:00 P.M.

### VSWCD Board of Supervisors:

Teresa Smith de Cherif, Chair

Richard Bonine, Vice Chair and Pueblo of Laguna Representative

Pam Cordova, Treasurer

Nick Baca

James Fischer

Eugene Pickett

Rodney Jones, Pueblo of Isleta Representative

### District Staff:

District Manager (DM): Madeline Miller  
Environmental Education Program Manager (EPPM): Jeff Sanders  
Conservation Program Manager (CPM): Michelle Dent  
Conservation Program Assistant (CPA): Justine Diaz

See page two for VSWCD's Public Comment Policy

Please note: If you need special accommodations to attend, please contact the office at least 3 days prior to the meeting.

**VSWCD Public Comment Policy Statement:**

**WHEREAS:** The Open Meetings Act NMSA 1978, Chapter 10, Article 15, III Section 10-15-1, Subpart A states “ an open public meeting is not necessarily an open forum and, so long as the Act is complied with, public bodies may limit, or not allow public debate and may take steps necessary to maintain public order” and Subpart F states “meeting notices shall include an agenda containing a list of specific items of business to be discussed or transacted at the meeting;”

**WHEREAS:** The Valencia Soil and Water Conservation District (VSWCD) desires to provide opportunity for public comments at meetings under its purview;

**WHEREAS:** VSWCD Board meetings are held in person;

- **THEREFORE:** In accordance with the Open Meetings Act:
- Those wishing to give public comments will so indicate on the sign-in sheet prior to the start of the meeting and will provide their full legal name and their current address.
- Public comments may be submitted by email to [public-input@valenciaswcd-nm.gov](mailto:public-input@valenciaswcd-nm.gov). If sent by the U.S. mail, they must be received no later than the day prior (see address below). Written comments must include the full legal name and current address of the writer.
- All comments will be limited to 3 minutes and compliance will be enforced to ensure timely conductance of District business.
- The VSWCD Board Supervisors are under no legal obligation to accept, concur with, record, or respond to any offered public comment(s).
- Appropriate action(s) will be taken, as necessary, by the Board at the meeting, or otherwise in a timely manner.

This policy pertains to the conductance of VSWCD meetings. Public comments may also be submitted at any time. Letters should be sent to: VSWCD, attn. District Manager, P.O. Box 170, Belen, NM 87002. Emails should be sent to: [public-input@valenciaswcd-nm.gov](mailto:public-input@valenciaswcd-nm.gov)

FIND US at 2424 Hwy 47 in Belen, NM / Phone: 505-864-8914, and on the web at [www.valenciaswcd-nm.gov](http://www.valenciaswcd-nm.gov)