

VSWCD: DRAFT FINAL AGENDA: 3/20/25 REGULAR BOARD MEETING

Location: Whitfield Wildlife Conservation Area, 2424 Highway 47, Belen, NM.

CALL to ORDER AT 4:00 p.m. Regular monthly board meetings are on the 3rd Thursday of the month at 4:00 p.m.

***** ALL AGENDA ITEMS MAY BE ACTED UPON BY THE BOARD.*****

1. 4:00 P.M. – VERIFY QUORUM, CONDUCT PLEDGE OF ALLEGIANCE, REVIEW AND APPROVE AGENDA.....CHAIR
2. 4:05 P.M. – REVIEW AND APPROVE MINUTES FROM FEBRUARY 20, 2025 REGULAR BOARD MEETINGCHAIR
3. 4:10 P.M. – PUBLIC COMMENT.....CHAIR
4. 4:15 P.M. – DISTRICT STAFF REPORTS.....STAFF
5. 4:35 P.M. – PARTNER REPORTS/CORRESPONDENCE/OTHER.....NRCS, NMDA, MRGCD, FRIENDS OF WHITFIELD, DM
6. 4:50 P.M. – NRCS AND FSA OFFICE HOURS IN THE DISTRICT & SERVICE TO NORTHERN SOCORRO COUNTY.....VICE CHAIR AND NRCS
7. 5:00 P.M. – TREASURER’S REPORT (BUDGET & ACCOUNTING).....TREAS.
 - a. Review and approve Reconciliation Report for February 2025
 - b. Choose a date for a special meeting for exit interview with independent auditor
 - c. Review and approve the purchase of a replacement “RV” door for the maintenance building
 - d. Review and approve financial management services bids, including from AH Consulting and Johnny Mangu
 - e. Review and approve overnight lodging cost for Soil and Water Day on March 5 at the New Mexico State Capitol

*****AGENDA CONTINUES ON PAGE 2*****

VSWCD Board of Supervisors:

Teresa Smith de Cherif, Chair

Richard Bonine, Vice Chair and Pueblo of Laguna Representative

Pam Cordova, Treasurer

Nick Baca

James Fischer

Eugene Pickett

Rodney Jones, Pueblo of Isleta Representative

District Staff:

District Manager (DM): Madeline Miller
Environmental Education Program Manager: Jeff Sanders
Conservation Program Manager: Michelle Dent
Conservation Program Assistant: Juztine Diaz

See page two for VSWCD's Public Comment Policy

Please note: If you need special accommodations to attend, please contact the office at least 3 days prior to the meeting.

8. 5:30 p.m. – BRIEFING ON NACD CONFERENCE IN SALT LAKE CITY AND SOIL AND WATER DAY AT THE ROUND HOUSECHAIR and CPM
9. 5:40 p.m. – FUNDING OPPORTUNITIES REPORT: YCC, Capital Outlay, EDA, HSP/LoE.....CHAIR
10. 5:50 p.m. – EDUCATION COMMITTEE: Choose date for Dan Goodman application deadline.....TREAS.
11. 5:55 p.m. – PERSONNEL COMMITTEE.....CHAIR/VICE CHAIR
 - a. Review and approve hours and salary band for financial assistant/bookkeeper
 - b. Open education program assistant position
 - c. Review and approve job description for on-call maintenance worker(s)
 - d. Review committee recommendations, including regarding chief procurement officer training
12. 6:10 p.m. – PROPOSED SPECIAL EVENT FOR EARTH DAY: In partnership with El Morro National Monument, special visit and program (re-enactment)—the historic U.S. Army Camel Corps visit to the Middle Rio Grande (in the 1850s).....Vice Chair and Doug Baum
13. 6: 20 p.m. EXECUTIVE SESSION ON LIMITED PERSONNEL MATTERS, PER THE OPEN MEETINGS ACT (OMA), NMSA 1978, CHAPTER 10, SECTION 15-1, CHAPTER H(2) AND ON THREATENED LITIGATION PER OMA CHAPTER H(7). Limited personnel matters’ means the discussion of hiring, promotion, demotion, dismissal, assignment, or resignation of any individual public employee,” *inter alia*. The limited personnel matters to be discuss regard the January dismissal of an employee. The attorney-client privilege pertains to the threatened litigation.
14. 6:35 p.m. – Motion(s) on limited personnel matters and legal matters discussed in Executive Session

ROUND ROBIN: 6:40 p.m.

ADJOURNMENT: 6:45 p.m.



VSWCD Public Comment Policy Statement:

WHEREAS: The Open Meetings Act NMSA 1978, Chapter 10, Article 15, III Section 10-15-1, Subpart A states “ an open public meeting is not necessarily an open forum and, so long as the Act is complied with, public bodies may limit, or not allow public debate and may take steps necessary to maintain public order” and Subpart F states “meeting notices shall include an agenda containing a list of specific items of business to be discussed or transacted at the meeting;”

WHEREAS: The Valencia Soil and Water Conservation District (VSWCD) desires to provide opportunity for public comments at meetings under its purview;

WHEREAS: VSWCD Board meetings are held in person;

- THEREFORE: In accordance with the Open Meetings Act:
- Those wishing to give public comments will so indicate on the sign-in sheet prior to the start of the meeting and will provide their full legal name and their current address.
- Public comments may be submitted by email to public-input@valenciaswcd-nm.gov. If sent by the U.S. mail, they must be received no later than the day prior (see address below). Written comments must include the full legal name and current address of the writer.
- All comments will be limited to 3 minutes and compliance will be enforced to ensure timely conductance of District business.
- The VSWCD Board Supervisors are under no legal obligation to accept, concur with, record, or respond to any offered public comment(s).
- Appropriate action(s) will be taken, as necessary, by the Board at the meeting, or otherwise in a timely manner.

This policy pertains to the conductance of VSWCD meetings. Public comments may also be submitted at any time. Letters should be sent to: VSWCD, attn. District Manager, P.O. Box 170, Belen, NM 87002. Emails should be sent to: public-input@valenciaswcd-nm.gov

FIND US at 2424 Hwy 47 in Belen, NM / Phone: 505-864-8914, and on the web at www.valenciaswcd-nm.gov