



Providing resource conservation for a quality environment demonstrated through active leadership, cooperation, and partnership

VSWCD Board of Supervisors

- Teresa Smith de Cherif, Vice Chair
Pam Cordova, Treasurer
Richard Bonine, Jr.
Nick Baca
James Fischer
Janice Lucero
Duana Draszkievicz, Associate Supervisor



VSWCD Regular Meeting*
4:00 PM -to- 7:00 PM
at the VSWCD District Office:
2424 Hwy 47, Belen, NM,
87002

DRAFT FINAL AGENDA: 21 November 2024 VSWCD Regular Board Meeting

CALL TO ORDER at 4:00PM. (Note: Regular monthly Board meetings are on the 3rd Thursday of each month at 4:00p.m.)

- 1) 4:00 PM—Verify quorum, conduct pledge of allegiance, review agenda with changes and approval.....Vice Chair
2) 4:05 PM — Approval of October 17 regular meeting minutes and minutes from the special meetings on Oct. 24 and Nov. 6...Vice Chair
3) 4:15 PM — Public Comment.....Vice Chair
4) 4:20 PM — Oath of Office for Supervisors Bonine & Lucero....TBD
5) 4:30 PM — District Staff monthly reports....interim DM & staff
6) 4:50 PM — Partner Reports/Updates/Correspondence/Other:
NMDA: Katie Mechenbier; NRCS: Nick Goodman;
Friends of Whitfield: Rob Raucci; MRGCD: Stephanie Russo-Baca.
Correspondence/Other: interim District Manager
7) 5:05 PM — Open Meetings Act Resolution.....interim District Manager
8) 5:10 PM — Budget and Accounting....Treasurer and Business Manager
* Review and approve October 2024 Reconciliation Report
* Review and approve Financial Assistance Committee report
* Review and approve replacement of the maintenance building's door hoist (\$1,300)
* Review and approve repair of overheating of the District's truck (\$400)
* Review pausing some previously approved expenditures
9) 5:40 PM — Personnel Committee report...interim DM & committee
* Review and approve recommendations for CPM and recommendations to re-open positions of Education program assistant and field crew lead
10) 6:00 PM — Funding Opportunities Committee update....Vice Chair
* Review and approve contract from Catena Environmental Consulting
* Review and approve contract from BEMP
11) 6:25 PM—Consideration of Appointment of Associate Board Member to Board Member.....Vice Chair
12) 6:30 PM—Professionalism.....Treasurer & Vice Chair

6:35 PM ADJOURNMENT

- District Manager (DM): Madeline Miller, interim
Business Manager (BM): Megan McCready
Environmental Education Coordinator: vacant
Conservation Program Manager: vacant
Conservation Program Assistant: Juztine Diaz

NEXT VSWCD REG. BOARD MTG: Thursday, December 19, 2024

** All Agenda items may be acted upon by the Board**

*See page two for VSWCD's Public Comment Policy.

*Find us at 2424 Hwy 47 in Belen, NM;
Phone: 505-864-8914; or on the web at
<http://www.valenciaswcd.org>*

***Please: If you need special accommodations to attend, please contact the office at least 3 days prior to meeting. ***

Acronyms / Abbreviations:

BEMP = Bosque Environ. Monitoring Program
CPM = Conservation Program Manager
DD = District Director, BM = Business Manager
DFA = Department of Finance and Administration
EE / EEPM= Environmental Educ. / EE Prog. Mngr.
EVUGP = East Valencia Urban Gardens Program
FWWCA = Friends of Whitfield (501c3)
GRGWA = Greater Rio Grande Watershed Assoc.
HSP = Healthy Soils Program (NMDA)
IRSA = Isleta Reach Stewardship Association
MRGCD = Middle Rio Grande Conservation District
NACD = Nat'l Association of Conservation Districts
NMACD=NM Assoc. of Conservation Districts
NMDA=New Mexico Department of Agriculture
NRCS = Natural Resources Conservation Service
OMA = Open Meetings Act
WWCA = Whitfield Wildlife Conservation Area
RACA = Rio Abajo Conservation Area
SWCC = NM Soil & Water Conserv. Commission

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VSWCD Public Comment Policy Statement:

WHEREAS: The Open Meetings Act NMSA 1978, Chapter 10, Article 15, Ill Section 10-15-1, Subpart A states "an open public meeting is not necessarily an open forum and, so long as the Act is complied with, public bodies may limit, or not allow public debate and may take steps necessary to maintain public order" and Subpart F states "meeting notices shall include an agenda containing a list of specific items of business to be discussed or transacted at the meeting;"

WHEREAS: The Valencia Soil and Water Conservation District (VSWCD) desires to provide opportunity for public comment at meetings under its purview;

WHEREAS: VSWCD Board meetings are held in person;

THEREFORE: In accordance with the Open Meetings Act:

- Those wishing to give public comment will so indicate on the sign-in sheet prior to the start of the meeting and will provide their full legal name and their current address.
- Public comments may be submitted by email to public-input@valenciaswcd.org. If sent by the U.S. mail, they must be received no later than the day prior (see address below). Written comments must include the full legal name and current address of the writer.
- All comments will be limited to 3 minutes and compliance will be enforced to ensure timely conductance of District business.
- The VSWCD Board Supervisors are under no legal obligation to accept, concur with, record, or respond to any offered public comment(s).
- Appropriate action(s) will be taken, as necessary, by the Board at the meeting, or otherwise in a timely manner.

This policy pertains to the conductance of VSWCD meetings. Public comments may also be submitted at any time. Letters should be sent to :

VSWCD, attn. District Manager, P.O. Box 170, Belen, NM 87002. Emails should be sent to:

public-input@valenciaswcd.org