

VSWCD Board of Supervisors

Abel Camarena, Chair

Teresa Smith de Cherif, Vice Chair

Pam Cordova, Treasurer

Richard Bonine Jr., Supervisor

Janice Lucero, Supervisor

Nick Baca, Supervisor

James Fischer, Supervisor

Duana Draszkievicz, Associate Supervisor



VSWCD Regular Meeting*

4:00 PM -to- 7:00 PM

@ the VSWCD District Office:

2424 Hwy 47, Belen, NM,

87002

****See page two for VSWCD's
Public Comment Policy.***

Find us at 2424 Hwy 47 in Belen, NM;
Phone: 505-864-8914; or on the web at
<http://www.valenciaswcd.org>

Draft: AGENDA: 17 October 2024 VSWCD Regular Board Meeting CALL TO ORDER at 4:00 PM. (Note: District monthly Board meetings are on the 3rd Thursday of each month.)

- 1) **4:00 PM--Verify quorum, conduct pledge of allegiance, review agenda with changes and approval**.....Chair/Vice Chair
- 2) **4:05 PM—Approval of September 19 Regular Meetings Minutes**Chair/Vice Chair
- 3) **4:10 PM--Public Comment**Chair/Vice Chair
- 4) **4:15 PM--District Staff Monthly Report**.....Staff
- 5) **4:25 PM Oath of Office Seat 6 & 7 (Richard Bonine and Janice Lucero)**.....Chair/Vice Chair
- 6) **4:35 PM-Updates/Partner Reports/ Correspondence/Other**
 - * NMDA Monthly Report (Katie Mechenbier)
 - * NRCS Monthly Report (Dusty Glidewell); *MRGCD (Russo-Baca)
 - * Friends of Whitfield Monthly Report (Rob Raucci)
 - * Correspondence / Announcements (TBD)
- 7) **4:50 PM—Personnel Committee:** Update on the EEC job vacancy and next steps on the District Manager Position, Conservation Program Position.Chair
- 8) **5:10 PM—Funding Opportunities Committee**.....Vice Chair
 - *Update on EDA Grant
 - *Update on current grants
- 9) **5:20 PM--Budget & Accounting:** Treasurer Cordova and Business Manager McCreedy
 - * **Review & Approval:** Month of August reconciliation report
 - * **Review & Approval:** First Quarter Report to DFA
 - * **Review & Approval:** Ranking Sheet for FA
 - * **Review & Approval:** Reimbursement Policy
 - * **Review & Approval:** OMA Resolution
- 10) **5:50 PM—Executive Session: Close Meeting as authorized by the Open Meetings Act, Section 10-15-1 (H) (2):**
To discuss employee complaints of hostile work environment, pending employee resignation, and resolution.
- 11) **6:50 PM—Return From Executive Session:**
Motion(s) on resolving personal matters as discussed in closed session.

- 7:00 PM—ADJOURNMENT**.....Chair/Vice Chair
- **Johnny Chavez**--Acting District Manager (ADM)
 - **Megan McCreedy**--Business Manager (BM)
 - **Vacant**--Environmental Education Coordinator (EEC)
 - **Pablo Viramontes**--Acting Conservation Program Manager (ACPM)
 - **Juztine Diaz**--Conservation Program Assistant (CPA)

NEXT VSWCD REG. BOARD MTG: Thursday, November 21st, 2024

***** All Agenda items may be acted upon by the Board*****

***Please: If you need special accommodations to attend, please contact the office at least 3 days prior to meeting. ***

Acronyms / Abbreviations:

BEMP = Bosque Environ. Monitoring Program
CPM = Conservation Program Manager
DD = District Director, BM = Business Manager
DFA = Department of Finance and Administration
EE / EEPM= Environmental Educ. / EE Prog. Mngr.
EVUGP = East Valencia Urban Gardens Program
FWWCA = Friends of Whitfield (501c3)
GRGWA = Greater Rio Grande Watershed Assoc.
HSP = Healthy Soils Program (NMDA)
IRSA = Isleta Reach Stewardship Association
MRGCD = Middle Rio Grande Conservation District
NACD = Nat'l Association of Conservation Districts
NMACD=NM Assoc. of Conservation Districts
NMDA=New Mexico Department of Agriculture
NRCS = Natural Resources Conservation Service
OMA = Open Meetings Act
WWCA = Whitfield Wildlife Conservation Area
RACA = Rio Abajo Conservation Area
SWCC = NM Soil & Water Conserv. Commission

□ *Providing resource conservation for a quality environment demonstrated through active leadership, cooperation, and partnership*

VSWCD Public Comment Policy Statement:

WHEREAS: The Open Meetings Act NMSA 1978, Chapter 10, Article 15, Ill Section 10-15-1, Subpart A states "an open public meeting is not necessarily an open forum and, so long as the Act is complied with, public bodies may limit, or not allow public debate and may take steps necessary to maintain public order" and Subpart F states "meeting notices shall include an agenda containing a list of specific items of business to be discussed or transacted at the meeting;"

WHEREAS: The Valencia Soil and Water Conservation District (VSWCD) desires to provide opportunity for public comment at meetings under its purview;

WHEREAS: VSWCD Board meetings are held in person;

THEREFORE: In accordance with the Open Meetings Act:

- Those wishing to give public comment will so indicate on the sign-in sheet prior to the start of the meeting and will provide their full legal name and their current address.
- Public comments may be submitted by email to public-input@valenciaswcd.org. If sent by the U.S. mail, they must be received no later than the day prior (see address below). Written comments must include the full legal name and current address of the writer.
- All comments will be limited to 3 minutes and compliance will be enforced to ensure timely conductance of District business.
- The VSWCD Board Supervisors are under no legal obligation to accept, concur with, record, or respond to any offered public comment(s).
- Appropriate action(s) will be taken, as necessary, by the Board at the meeting, or otherwise in a timely manner.

This policy pertains to the conductance of VSWCD meetings. Public comments may also be submitted at any time. Letters should be sent to :
VSWCD, attn. District Manager, P.O. Box 170, Belen, NM 87002. Emails should be sent to:
public-input@valenciaswcd.org

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