



*Providing resource conservation for a quality environment demonstrated through active leadership, cooperation, and partnership*

**VSWCD Board of Supervisors**

- Abel Camarena, Chair
- Teresa Smith de Cherif, Vice-Chair
- Joseph Moya, Treasurer
- Richard Bonine Jr., Supervisor
- Sue Small, Supervisor
- Gail Goodman, Supervisor
- Duana Draszkievicz, Supervisor

**26AUG22 (SPECIAL MTG)**



**VSWCD Regular Meeting\*  
via Video/Teleconference  
August 26<sup>th</sup>, 2022 3 PM  
MTG ID: 244 126 320 461  
Passcode: g9SYgs  
See website &/or Page Two  
for Video Conference Links,  
or  
CALL-IN DIRECTLY:  
+1 469-965-2602,,352021056#  
United States, Dallas  
Phone Conf. ID: 352 021 056#  
OR @ the VSWCD District  
Office: 2424 Hwy 47, Belen,  
NM, 87002**

**\*Plz See Page Two for VSWCD's  
Public Comment Policy (please  
send comments through USPS  
mail or via email at [public-input@valenciaswcd.org](mailto:public-input@valenciaswcd.org))--  
Address & Name required**

**FINAL AGENDA for August 26<sup>th</sup>, 2022:**

- **Valencia SWCD Special Board Meeting**

**CALL TO ORDER 3:00 P.M.**

- (1) **3:00—Verify quorum, conduct pledge of allegiance and agenda review with changes & approval .....Chair**
- (2) **3:05—Review & Approval of Recommended Award for Construction Contract for Whitfield Educational Center Administrative Building (per RFP that closed 8-18-22).....Chair**
- (3) **Expected 3:30 PM ADJOURNMENT.....Chair**

**NEXT VSWCD REGULAR BOARD MTG:**

**Tuesday, September 27<sup>th</sup>, 2022**

**\*\* All Agenda Items may be acted upon by the Board \*\*  
>>>>>more info page 2>>>>>**

- VSWCD STAFF**
- Andrew Hautzinger--District Director
  - Megan Owen – Business Manager
  - Johnny Chavez – Conservation Program Manager
  - Laura McCann--Education Program Manager
  - (vacant)—Education Assistant Intern
  - EVUGP Garden Managers: Nohelia Cervantes & Gabi Padilla
  - YDI WWCA Field Workers: Samuel Medrano & Gabriel Dimas



# VALENCIA SOIL & WATER CONSERVATION DISTRICT

\*\*Please: If you are in need of special accommodations to attend, please contact the office at least 3 days prior to meeting \*\*\*

### Acronyms/Abbreviations:

- BEMP = Bosque Environ. Monitoring Program
- CPM = Conservation Program Manager
- DD = District Director
- DFA = Department of Finance and Administration
- EE = Environmental Educator / EE Manager
- EVUGP = East Valencia Urban Gardens Program
- FWWCA = Friends of Whitfield (501c3)
- GRGWA = Greater Rio Grande Watershed Assoc.
- HSP = Healthy Soils Program (NMDA)
- IRSA = Isleta Reach Stewardship Association
- MRGCD = Middle Rio Grande Conservation District
- NACD = Nat'l Association of Conservation Districts
- NMACD = NM Assoc. of Conservation Districts
- NMDA = New Mexico Department of Agriculture
- NRCS = Natural Resources Conservation Service
- OMA = Open Meetings Act
- WWCA = Whitfield Wildlife Conservation Area
- RACA = Rio Abajo Conservation Area
- SWCC = NM Soil & Water Conserv. Commission

### VSWCD HOSTED MONTHLY MEETING: INFORMATION TO

**JOIN** our MICROSOFT TEAMS virtual video and teleconference Board Meeting. Tips on JOINING:

- Make sure you have a good internet connection
- If you are joining by computer/laptop, you should be able to join by web or by Microsoft Teams app
- If you are joining by phone/tablet, you might have to download app to join. Or JUST USE **\*AUDIO ONLY\***
- Do a test run and join the meeting when you have a chance, even if it is days in advance, so you can make sure your settings are correct.

If you need help, Contact VSWCD's **Johnny Chavez**: [johnnychavez@valenciaswcd.org](mailto:johnnychavez@valenciaswcd.org) or phone : **505-917-0657**

Join our MS-TEAMS Mtg. via computer or mobile app:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MWQ3NTZjNzUtMDY4YS00NjdjLWlxZTEtY2JhZTFmYzU0Mzdj%40thread.v2/0?context=%7b%22id%22%3a%2207b16c2a-d844-4b14-91ae-38859875f32f%22%2c%22oid%22%3a%227a67d841-8679-44dd-be61-c46b1d221d32%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MWQ3NTZjNzUtMDY4YS00NjdjLWlxZTEtY2JhZTFmYzU0Mzdj%40thread.v2/0?context=%7b%22id%22%3a%2207b16c2a-d844-4b14-91ae-38859875f32f%22%2c%22oid%22%3a%227a67d841-8679-44dd-be61-c46b1d221d32%22%7d)

Or **CALL IN DIRECTLY** (**\*AUDIO ONLY\***No App Needed)

**+1 469-965-2602,,352021056##**

**PHONE CONFERENCE ID: 352 021 056#**

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### Public Comment Policy Statement:

*Due to the need to minimize spread of COVID-19 across New Mexico, to keep our communities safe and well, there is a temporary policy for public comments to be read during the livestream remote regular Board meetings until further notice. All public comments for presentation at the meeting must be submitted in writing, with NAME & ADDRESS provided, by mail or email (send to [public-input@valenciaswcd.org](mailto:public-input@valenciaswcd.org)) UP TO ONE HOUR PRIOR to the start of the meeting. We will check USPS mail no later than 1:00 pm the day before the meeting. Provided comments will be read aloud by a District designate at the meeting. The Chair will keep with the three-minute comment policy per comment to ensure timely conductance of the meeting. The regular policy cited here is for your information when we return to regularly assembled meetings.*

*WHEREAS: The Open Meetings Act NMSA 1978, Chapter 10, Article 15, III Section 10-15-1, Subpart A states "an open public meeting is not necessarily an open forum and, so long as the Act is complied with, public bodies may limit, or not allow public debate and may take steps necessary to maintain public order" and Subpart F states "meeting notices shall include an agenda containing a list of specific items of business to be discussed or transacted at the mtg.". WHEREAS: The Valencia Soil and Water Conservation District (VSWCD) desires to provide opportunity for public comment at meetings under its purview;*

### *THEREFORE: In accordance with the Open Meetings Act*

- *Persons who wish to give comment will so indicate on the sign in sheet prior to start of the meeting.*
- *Comments need to be received no later than one hour prior to the start of the meeting (either at [public-input@valenciaswcd.org](mailto:public-input@valenciaswcd.org) or via USPS Post the day prior).*

- *All comments will be limited to 3 minutes and compliance will be enforced to ensure timely conductance of District business.*
- *Board of Supervisors are under no legal obligation to accept, concur with or record any offered public comment(s).*
- *Appropriate action(s) will be taken as necessary by the board at the meeting, or otherwise in a timely manner.*

*\*While this policy pertains to conductance of VSWCD meetings, public comments may also be submitted at any time to the District Director, or public email, as shown below:*

*Phone: 505-864-8914*

*Letters: VSWCD Attention District Director*

*PO Box 170, Belen, NM 87002*

*Email: [andrewhautzinger@valenciaswcd.org](mailto:andrewhautzinger@valenciaswcd.org)*

*Public Input email: [public-input@valenciaswcd.org](mailto:public-input@valenciaswcd.org)*