

SOIL AND WATER CONSERVATION DISTRICT:
Valencia

Fiscal Year 2020-2021

FUND TITLE	FUND NUMBER	UNAUDITED BEGINNING CASH BALANCE @JULY 1 (Forecasted for interim)	INVESTMENTS	BUDGETED REVENUES	BUDGETED TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	(OPTIONAL)* LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
GENERAL FUND - Operating (GF)	101	289,806.00	16,259.00	364,834.00	29,000.00	384,798.00	315,101.00	0.00	315,101.00
INTERGOVERNMENTAL GRANTS	218	0.00	0.00	51,486.33	-29,000.00	22,486.33	0.00	0.00	0.00
OTHER	299	0.00	0.00	175,000.00	0.00	175,000.00	0.00		0.00
DEBT SERVICE	400	0.00	0.00	200.00	0.00	0.00	200.00	0.00	200.00
Grand Total		289,806.00	16,259.00	591,520.33	0.00	582,284.33	315,301.00	0.00	315,301.00

***USER NOTES: (Please describe what any reserve requirements are used for).**

Here the reserve would be used during period of transition from preliminary budget to final budget if needed in any year. It could be for expenditures prior to collection of revenues in the fiscal year which is September - December, so first quarter.

VSWCD does not have a reserve included in the plan but plans for cash flow needs in 1st six months of the fiscal year needing savings before receipt of operational dollars in December and January.

Note: any cells with blue or red can be used. All other cells are locked.

Form revised: 05/16/14 (DFA/LGD/BFB)

SOIL AND WATER CONSERVATION DISTRICT:
Valencia

Fiscal Year: 2020-2021

(A) PROPERTY TAX CATEGORY	(B) (TAX YEAR) 2017 FINAL VALUATIONS*	(C) OPERATING TAX RATE* <small>(i.e \$7.65 should be entered as 0.007650)</small>	(D) TOTAL PRODUCTION [B X C]
RESIDENTIAL	\$ 1,030,782,079	0.000250	257,695.52
NON-RESIDENTIAL	\$ 442,536,410	0.000250	110,634.10
OIL & GAS PRODUCTION	\$ -	0.000000	0.00
OIL & GAS EQUIPMENT	\$ -	0.000000	0.00
COPPER	\$ -	0.000000	0.00
		Sub Total	368,329.62
		Collection Rate%	95.25%
		TOTAL PRODUCTION	\$350,833.97

*** Property Tax Final Valuations and Operating Tax Rates:**

If your SWCD covers more than one county sum or add the data for all applicable counties in columns B and C.

- 1.) Go to: http://nmdfa.state.nm.us/Net_Taxable_Value.aspx
- 2.) Next, click under most current valuation. If your SWCD covers more than one county enter this information in the Comments Box.
- 3.) For operating tax rates go to the Certificate of Property Taxes:

http://nmdfa.state.nm.us/Certificate_of_Property_Tax.aspx

At the bottom of the certificate, if your SWCD has a mil levy it will appear. Enter the amount above in the operating tax rate box.

Please utilize the Comments Box to document any deviation in the property valuations or operating tax rates.
Indicate if your entity anticipates an increase to the mill levy rate for the upcoming fiscal year.
A resolution approved by the governing body must be submitted to LGD for mill levy rate increases.

Comments:

REVENUES	FY2019 ACTUALS, YEAR TO DATE 6/30/19	FY 2020 ACTUALS, YEAR TO DATE 6/30/20	FY 2021 BUDGET REQUEST
General Fund 101			
Property Tax - Current Year	342,666.17	302914.06	350,834.00
Property Tax - Delinquent	0.00	1785.83	0.00
Property Tax - Penalty & Interest	0.00	0	0.00
Total Interest From Bank Accounts and CDs	0.00		0.00
Dan Goodman Award Trust	0.00	0	0.00
Grass Seed and or Tree Sales (Desert Willow Festival)	0.00	1360.21	0.00
Rent Revenue	0.00	0	0.00
Land Management Needs	0.00	0	0.00
Noxious Weed Program	0.00	0	0.00
Conservation Sale (Rain Barrels, Bioreactor kits, other)	2,560.40	390.05	0.00
NMDA Annual Points Allotment	14,094.79	13913.82	14,000.00
Miscellaneous	1,065.40	90.60	0.00
Other Income	498.85	916.37	0.00
TOTAL GENERAL FUND REVENUES	360,885.61	321,370.94	364,834.00
Intergovernmental Grants 218			
University Grants	0.00	0.00	
Federal Grants	0.00	0.00	
State Grants	0.00	29,800.00	12,430.00
Conservation Fund Grant (Private)	0.00	0.00	
National Association of Conservation Districts	0.00	25,000.00	37,020.00
Legislative Funding	0.00	0.00	
Miscellaneous - YDI for EVUGP	0.00	0.00	
Permaculture Grant - EVUGP	18,059.00	6,459.00	2,036.33
TOTAL GRANT REVENUES	18,059.00	61,259.00	51,486.33
Other 299			
Contract Services	0.00	0.00	0.00
Educational Income	0.00	0.00	0.00
Charges for Services	0.00	0.00	0.00
Capital Outlay Funded	0.00	34,500.00	175,000.00
Project Income	0.00	0.00	0.00
Emergency Watershed Protection Program	0.00	0.00	0.00
Project Income	0.00	0.00	0.00
Project Expenses Income	0.00	0.00	0.00
Silent Auctions	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00
	0.00	0.00	0.00
TOTAL OTHER	0.00	34,500.00	175,000.00
Debt Service 400			
General Obligation Bonds			
General Obligation - (Property tax)	0.00	0.00	0.00
Investment Income	0.00	0.00	0.00
Other - Misc	0.00	0.00	0.00
Bond Proceeds	0.00	0.00	0.00
Revenue Bonds: Revenue Bonds - GRT	0.00	0.00	0.00
Investment Income	0.00	0.00	0.00
Revenue Bonds - Other	0.00	0.00	0.00
Miscellaneous(NMFA, BOF, etc.) Investment Income	682.87	236.81	200.00
Loan Revenue	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00
	0.00	0.00	0.00
TOTAL DEBT SERVICE REVENUES	682.87	236.81	200.00
GRAND TOTAL REVENUES	379,627.48	417,366.75	591,520.33

SOIL AND WATER CONSERVATION DISTRICT
Valencia

Fiscal Year

2020-2021

EXPENDITURES	FY 2019 ACTUALS YEAR TO DATE 6/30/2019	FY 2020 ACTUALS YEAR TO DATE 6/30/2020	FISCAL YEAR 2021 BUDGET REQUEST
GENERAL FUND 101			
Personnel Services, Salaries including Benefits	\$ 292,851	308699	271,108.00
GRT Taxes	\$ -		0.00
Mileage and Per Diem	3772	2031.32	2,000.00
Fees and Services	9473	6858.06	7,000.00
Office Expenses	7726	8691.03	7,040.00
Building Expenses (e.g. rent/maintenance)	16090	24710.45	2,000.00
Supplies	3449	1717.83	1,200.00
Election Expense	250	4317.84	0.00
Education expense(Busses, DG, RB, NME,other)	14013	5057.5	5,000.00
Vehicle Expense (Insurance, gas, maintenance)	0	0	1,000.00
Advertising and Public Relations	3529	1559.23	1,200.00
Annual Audit Expenses	3317	3349.52	3,350.00
Dues and Board Fees	4948	7613.08	8,000.00
Field Supplies	7287	4056.47	4,000.00
Postage Expense	394	443.38	500.00
Financial Assistance Program	39061	39956.27	40,000.00
Land Management Needs (form. Brush Control)	6169	51617.43	2,000.00
Training and Workshops	0	2445.19	2,000.00
Contractual Services Expenses	9591	6483.44	5,000.00
Utilities (Electricity, Natural Gas, Propane, Water, Sewer)	7082	6762.33	6,900.00
Accountant	10990	8879.94	10,000.00
Insurance	1200	2016	5,300.00
Miscellaneous	209	571.67	200.00
Total General Fund Expenditures	441,401.00	497,836.98	384,798.00
Intergovernmental Grants Expenditures 218			
Univ. Grants-Bosque Ecosystem Mon. Program (BEMP)	0.00		
Federal Grants	0.00		
State Grants	0.00	29800	12,430.00
Conservation Fund - EVUGP	0.00	470.8	
National Assoc. of Conservation Districts 2020	0.00	12980	8,020.00
Legislative Funding	0.00		
Miscellaneous - YDI EVUGP	0.00		
Permaculture Project - EVUGP	11,510.00	4512.67	2,036.33
Total Grant Expenditures	11,510.00	47,763.47	22,486.33
Other Expenditures 299			
Friends of Whitfiel Educational Expenditures	0.00	1,000.00	0.00
Capital Outlay Expenses/Capital Projects	0.00	34,500.00	175,000.00
Conservation and Environmental Control Expenses	0.00	0.00	0.00
Bonding	0.00	0.00	0.00
All Other Insurance	0.00	0.00	0.00
Loan Program Expenses including Loan Repayments	0.00	0.00	0.00
Miscellaneous Expenses	0.00	0.00	0.00
	0.00	0.00	0.00
Total Other Expenditures	0.00	35,500.00	175,000.00
Debt Service 400			
Bond Payments Principal	0.00		0.00
Bond Payments- Interest	0.00		0.00
Other Debt Service - Water Trust Board Loan (10 yr.)	0.00	1,388.92	0.00
	0.00		0.00
Total Debt Service Expenditures	0.00	1,388.92	0.00
GRAND TOTAL EXPENDITURES	452,911.00	582,489.37	582,284.33

Soil and Water Conservation District:
Valencia

2020-2021

All numbers are entered as positive numbers.

BUDGETED TRANSFERS * OTHER FINANCING SOURCES/ USES	Fiscal Year 2020 APPROVED OPERATING BUDGET	Fiscal Year 2021 BUDGET REQUEST	Net Transfer By Fund
Transfers In Fund 101 (e.g. 500)	0.00	29000.00	
Transfers In Fund 218	0.00	0.00	
Transfers In Fund 299	0.00	0.00	
Transfers In Fund 400	0.00	0.00	
A SUB-TOTAL	0.00	29000.00	
Transfers Out Fund 101 (e.g. 500)	0.00	0.00	29000.00
Transfers Out Fund 218	0.00	29000.00	(29000.00)
Transfers Out Fund 299	0.00	0.00	0.00
Transfers Out Fund 400	0.00	0.00	0.00
B SUB-TOTAL	0.00	29000.00	
A - B Total Net Transfers:	\$ -	\$ -	\$ -
Note:	The A - B Total Net Transfers must always equal zero.(0).		
* Transfers in the budget occur when money arrives in one fund and is transferred to another for a specific use. Board must approve by resolution. Local Government also approves if moving from or to the General Fund.			

A fund is a group (or umbrella), of self balancing accounts

Soil and Water Conservation District:

Valencia

2020-20

Projected Grant Revenue and Expenditures by Individual Name (Optional)

Federal Grants		State Grants		Local Grants		Private Grants		TOTALS
Name of Grant (Revenues)	Amount	Name	Amount	Name	Amount	Name	Amount	
Sample Federal Grant	55,555.55	Sample State Grant	33,333.33	Sample Local Grant	22,222.22	Sample Private Grant	11,111.55	
	0.00	SWCC Grant Program	0.00		0.00		0.00	0.00
	0.00	NMDA Healthy Soils	12430.00	Friends of Whitfield	0.00	NACD	25000.00	37430.00
	0.00		0.00		0.00		0.00	0.00
	0.00		0.00		0.00		0.00	0.00
	0.00		0.00		0.00		0.00	0.00
	0.00		0.00		0.00		0.00	0.00
	0.00		0.00		0.00		0.00	0.00
	0.00		0.00		0.00		0.00	0.00
	0.00		0.00		0.00		0.00	0.00
	0.00		0.00		0.00		0.00	0.00
	0.00		0.00		0.00		0.00	0.00
	0.00		0.00		0.00		0.00	0.00
	0.00		0.00		0.00		0.00	0.00
Total Grant Revenues	0.00		12430.00		0.00		25000.00	37430.00
Name of Grant (Expenditures)	Amount	Name	Amount	Name	Amount	Name	Amount	
Sample Federal Grant	(4,400.00)	Sample State Grant	(3,300.00)	Sample Local Grant	(1,100.00)	Sample Private Grant	(1,100.00)	
	0.00	UNM/BEMP	0.00		0.00		0.00	0.00
	0.00		0.00		0.00		0.00	0.00
	0.00		0.00		0.00		0.00	0.00
	0.00		0.00		0.00		0.00	0.00
	0.00		0.00		0.00		0.00	0.00
	0.00		0.00		0.00		0.00	0.00
	0.00		0.00		0.00		0.00	0.00
	0.00		0.00		0.00		0.00	0.00
	0.00		0.00		0.00		0.00	0.00
	0.00		0.00		0.00		0.00	0.00
Total Grant Expenditures	0.00		0.00		0.00		0.00	0.00
Totals	0.00		12430.00		0.00		25000.00	37430.00

NAME OF Soil and Water Conservation District:
Valencia **2020-2021**

Personnel Services Salary Schedule
 (All numbers are entered as positive numbers).

	POSITION DESCRIPTION	ANNUAL GROSS SALARY			Employer HEALTH INSURANCE	WC ASSESS & SUI (0.33 %) ASSESS	RETIREE HEALTH CARE	OTHER g. stipen	Total Deductions	
		(hourly rate x 2080) (Bi-Weekly X 26) (Monthly x 12)	Employer FICA	Employer MEDICARE						Employer RETIREMEN
Sample	1) Employee name (Optional) (e.g. Cameron Diaz) Example									
	2) Full Time Equivalent or Part-time (e.g. FULL TIME) Example									
	3) Bi-weekly or Monthly Salary (e.g. M	38,200	23,684	554	855	6,000	240	497	444	32,274
	1) District Manager 31.39									
	FTE 40 hours per week									
	Bi-weekly	65291.00	4048.04	946.72	0.00	909.20	94.34	0.00	0.00	5998.30
	2) District Administrative Assistant 16.00									
	PT 20 hours per week									
	Bi-weekly	16640.00	1031.68	241.28	0.00	0.00	64.11	0.00	0.00	1337.07
	3) Conservation Program Manager									
	FTE 40 hours per week, 25.84									
	Bi-weekly	53747.00	3332.31	779.33	0.00	14746.00	94.34	0.00	0.00	18951.99
	4) Field Crew Lead									
	FTE 40 hours per week, 16.38									
	Bi-weekly	34070.00	2112.34	494.02	0.00	5030.00	94.34	0.00	0.00	7730.70
	5) Field Crew Worker									
	Part-time 20 hours per week 12.28									
	Bi-weekly	12771.00	791.80	185.18	0.00	0.00	51.34	0.00	0.00	1028.32
	7) Education Manager									
	FTE 40 hours per week 23.87									
	Bi-weekly	49650.00	3078.30	719.93	0.00	0.00	94.34	0.00	0.00	3892.57
										0.00
										0.00
										0.00
										0.00
										0.00
	Total	\$ 232,169	\$ 14,394	\$ 3,366	\$ -	\$ 20,685	\$ 493	\$ -	\$ -	\$ 38,939

To add a row, press the **alt** key and **i** key at the same time, then release and press the **r** key.

SWCD: Valencia		SCHEDULE OF INSURANCE		2020-2021
COVERAGE	INSURER	TOTAL COVERAGE FACE AMOUNT	ANNUAL PREMIUM AMOUNT	
Health - SWCD Insurance -Personnel	State of NM GSD	0.00	0.00	
		0.00	0.00	
		0.00	0.00	
		0.00	0.00	
General Liability		0.00	900.00	
		0.00	0.00	
Workers' Compensation		0.00	300.00	
		0.00	0.00	
Other (e.g. Surety Bond Ins.)		0.00	0.00	
O&E Liability		0.00	900.00	
Whitfield Property Insurance		0.00	3200.00	
Rio Abajo Conservation Area		0.00	0.00	
		0.00	0.00	
		0.00	0.00	
Total Annual Premiums Budgeted		\$ -	\$ 5,300.00	

